



STATE OF RHODE ISLAND AND PROVIDENCE PLANTATIONS  
Rhode Island Department of Transportation  
TRAFFIC ENGINEERING  
Two Capitol Hill, Room 230  
Providence, RI 02903  
Phone: 401-222-2694 Fax: 401-222-3006

Thank you for your interest in wanting to erect a Specific Business Service Sign on one of Rhode Island's highways. The following information and enclosed form will help to guide you through the process.

Procedures:

- 1) Please answer the questions contained in Section "A" and questions pertaining to your Specific Business Service.
- 2) Forward the completed Specific Business Service Sign Application Form to the Rhode Island Department of Transportation (R.I.D.O.T.) - Traffic Engineering, at the above address.
- 3) If approved, you should receive an approval letter, R.I.D.O.T. Sign Standards sheets, and sign specification sheets.
- 4) If a New ground mounted sign structure is being installed, the sign contractor you choose must contact this office for a locust map depicting the proposed sign location, submit shop drawing of your business logo panel, which describes sign colors and sign copy information to R.I.D.O.T. - Traffic Engineering and must apply for a Physical Alteration Permit (PAP). A PAP application may be obtained from:  

Rhode Island Department of Transportation  
Division of Maintenance  
360 Lincoln Avenue  
Warwick, RI 02888-3030  
Phone (401)222-2378 Fax (401)736-0191
- 5) If you are attaching your business logo panel to an Existing Specific Business Service Sign, the sign contractor you choose must submit a shop drawing of your business logo panel, which describes sign colors and sign copy information to R.I.D.O.T. - Traffic Engineering.

If further assistance is needed, please call (401)222-2694 Ext.4243 or Ext

## APPROVED LOCATIONS

I-95, Exits 1-8 & 10.

I-295, excluding Exits 1, 2 (north), 3, 5 & 9.

Route 146, from Route 146A to Massachusetts State Line.

Route 24 - All exits.

All numbered routes - In areas that are rural or rural in character having numbered exits.

For all approved locations, RIDOT will reserve the right to review each interchange to determine the feasibility of approving a Specific Business Service Sign. If in the event a minimum of 800' between each sign and from any other highway sign cannot be met, that interchange will be excluded as an approved location and noted in this document with a revision date.

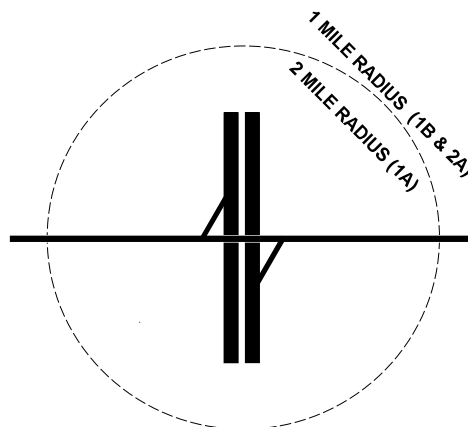
## DISTANCE CRITERIA FOR SPECIFIC BUSINESS SERVICE SIGN

The maximum distance that a business can be located from a ramp or intersection shall be as defined below.

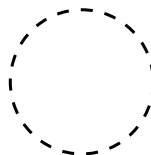
Category 1A - Businesses located within areas designated as being rural or rural in character along the Interstate System.

Category 1B - Businesses located within areas designated as being urban along the Interstate System.

Category 2A - Businesses located within areas designated as being rural along a State Highway.



Revised: 02/03/2005



Maximum distance a business can be from a ramp or intersection.



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**OFFICE USE ONLY**

APPLICATION NO: _____	DATE SENT: ____/____/____
MAINLINE: Structure <input type="checkbox"/> Sign Panel <input type="checkbox"/> Logo Panel <input type="checkbox"/>	
RAMP: Structure & Header Panel <input type="checkbox"/> Sign Panel <input type="checkbox"/> Logo Plaque <input type="checkbox"/>	
APPROVED <input type="checkbox"/>	DENIED <input type="checkbox"/> DATE: ____/____/____

**SPECIFIC BUSINESS SERVICE SIGN APPLICATION**

**Applicants must answer questions legibly and in ink. Use page 4 for additional information to any questions if necessary.**

**GENERAL INFORMATION (Applicants must answer all questions in this section.)**

1. Business and/or Corporate Name: \_\_\_\_\_
2. Business Address: Street Name & No: \_\_\_\_\_ Route No: \_\_\_\_\_  
City/Town: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_  
Phone No: \_\_\_\_\_ Fax: \_\_\_\_\_
- Corporate Address: Street Name & No: \_\_\_\_\_  
(if different) City/Town: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_  
Phone No: \_\_\_\_\_ Fax: \_\_\_\_\_
3. Number of years at your present business address: \_\_\_\_\_
4. Type of service: GAS ☐ FOOD ☐ LODGING ☐ CAMPING ☐
5. Is this a seasonal business? (Closed for more than 3 months yearly) YES ☐ NO ☐
6. Provide permit/licence number for the above business: \_\_\_\_\_
7. Requested sign location: Route No: \_\_\_\_\_ Direction: \_\_\_\_\_ Exit No: \_\_\_\_\_
8. Is there an existing logo sign for your specific business service at the requested location? YES ☐ NO ☐
9. The approximate distance your business is from the Route listed above: \_\_\_\_\_
10. Can your business be seen from this highway? YES ☐ NO ☐
11. Are similar businesses located in this area? YES ☐ NO ☐

**GENERAL INFORMATION continued...**

12. If the answer to No.11 is Yes, please provide the Business Name, Street Address and Route Number.

1. \_\_\_\_\_
  2. \_\_\_\_\_
  3. \_\_\_\_\_
  4. \_\_\_\_\_
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**SPECIFIC SERVICE INFORMATION ( Applicants must answer all questions pertaining to their type of business only.)**

**Gas Service**

The existing requirements for this type of service are as follows:

- ☐ FULL SERVICE GAS STATION (gas, diesel fuel and/or LP gas) - Fuel, oil, water, tire and other minor repairs usually afforded by full service stations and be in continuous operation for minor repairs for 16 hours per day, 7 days a week, in addition to having on the premise and in operational condition, public telephone, public drinking water, and public restroom (handicap accessible).
- ☐ SELF SERVICE GAS STATION - Fuel, oil, water and other motorist needs usually afforded by self service stations and be in continuous operation for 16 hours per day, 7 days a week, in addition to having on the premise and in operational condition public telephone, public drinking water and public rest room (handicap accessible).

1. Hours of operation: \_\_\_\_\_ : \_\_\_\_\_ AM / PM to: \_\_\_\_\_ : \_\_\_\_\_ AM / PM

2. Does your service station provide diesel fuel? YES ☐ NO ☐

3. Does your business meet the existing requirements for a FULL/SELF SERVICE GAS STATION? YES ☐ NO ☐

NOTE: Question 2 is for our information only and is not to be understood as a requirement for this type of service.

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**Food Service (restaurant)**

The existing requirements for this type of service will include a handicap accessible entrance, have minimum seating capacity for 24 people, and be in continuous operation for these services for the same 12 hours per day, 6 days a week, in addition to having in operational condition, a public telephone and 2 public rest rooms (both handicap accessible).

1. Hours of operation: \_\_\_\_\_ : \_\_\_\_\_ AM / PM to: \_\_\_\_\_ : \_\_\_\_\_ AM / PM

2. Does your business meet the existing requirements for a FOOD SERVICE? YES ☐ NO ☐

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## **SPECIFIC SERVICE INFORMATION continued...**

### **Lodging Service (hotel, motel, or bed & breakfast)**

The existing requirements for this type of service will include a handicap accessible entrance, minimum sleeping accommodations of 12 units, open 24 hours per day, 7 days a week, in addition to having in operational condition, rest rooms and public telephone.

1. Does your business meet the existing requirements for a LODGING SERVICE? YES ☐ NO ☐

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### **Camping Service**

Existing requirements for this type of service will include a minimum of 25 spaces for camping and parking transients (campers who intend to remain less than one week) and sanitary facilities.

1. Does your business meet the existing requirements for a CAMPING SERVICE? YES ☐ NO ☐

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## **SIGN COSTS**

**All costs for the mainline sign(s) and ramp sign(s) (when required) will be assumed by the applicant as follows:**

### **New Signs:**

The entire cost to fabricate, erect a sign structure and sign panel. A Physical Alteration Permit (PAP) is required.

### **Existing Signs:**

The entire cost to replace, repair and reset a sign structure and/or sign panel due to vandalism, vehicle impact, acts of God or required restorations.

### **Additional Sign Panel and/or Business Logo Plaque:**

The entire cost to fabricate and erect a new sign panel and/or logo plaque. A Utility Permit is required.

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## **CONDITIONS**

1. Your business will accept responsibility for any and all liabilities which may result from and are connected with installing the signing. The State of Rhode Island will not be held responsible for claims of any nature whatsoever.
2. The Rhode Island Department of Transportation (R.I.D.O.T.) will periodically inspect each structure to insure its conformity concerning public safety, accessibility and general condition.
3. The R.I.D.O.T. will periodically field check each business to insure its conformity to the requirements set forth for that specific service.
4. The R.I.D.O.T. may notify the applicant in writing of any violation(s) for Conditions 2 & 3. After 30 days, if the applicant is still in violation of R.I.D.O.T. regulations or requirements, the R.I.D.O.T. - Traffic Section will arrange for the removal of the Logo sign for that business by the Division of Maintenance.
5. If the business is closed, its ownership transferred or ceases to exist for any reason, the R.I.D.O.T. reserves the right to remove sign(s), authorized by this agreement at anytime, at the Departments expense. If the sign(s) is or are removed for any reason(s) the applicant may retrieve said sign(s) from the R.I.D.O.T. - Division of Maintenance.

**CONDITIONS continued...**

6. If, in the future, the sign structure(s), sign panel(s) or logo panel(s) is or are damaged due to vandalism, vehicle impact or acts of God, the R.I.D.O.T. - Division of Maintenance will be responsible to remove and dispose all debris deemed necessary.
  7. The R.I.D.O.T. reserves the right to remove or relocate the sign(s), authorized by this agreement at anytime, at the Departments expense.
  8. The applicant agrees and acknowledges that the sign(s) will be erected on State Property. However, the applicant will maintain said signs, including all costs, at the direction of the R.I.D.O.T. in lieu of annual fees imposed to the applicant for having said sign(s) erected on State Property.
  9. The R.I.D.O.T. reserves the right to permit (or not permit, notwithstanding eligibility) subsequent applicants to add logo panels to existing sign panels or logo panels and sign panels to existing sign structures, as may be applicable. All costs involved in the fabrication erection and maintenance of an additional logo panel and/or sign panel will be assumed by the new applicant.
  10. This application must be returned within 90 days of the date sent, or the R.I.D.O.T. may not accept it, and the applicant will be required to reapply.
  11. The below named business will cause R.I.D.O.T. to assume that it is in full agreement with all conditions, fees and requirements.
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**Subscribed on this the \_\_\_\_\_ day \_\_\_\_\_, 20\_\_\_\_, under penalties of perjury.**

Applicant's Signature: \_\_\_\_\_

Print Name: \_\_\_\_\_ Title: \_\_\_\_\_